Attached 4

Procedures for Attending the Annual General Meeting of Shareholders

Sun Vending Technology Public Company Limited

SVT shareholders

Shareholders come in person

Registration desk
(from 8:00 AM)

Show the meeting invitation letter with the barcode, and your national ID card.

Authorized representative

Registration desk
(from 8:00 AM)

Please present the meeting invitation letter with the barcode, the proxy form and supporting documents,and your national identification card.

Receive your voting ballot for the company board election.
(Please specify your name, registration number, and number of shares.)

Enter the conference room

The chairman will give the opening speech (10:00 AM).

Consider the meeting agenda in order.

<u>Any agenda item, except the election of company directors</u>. Shareholders who disagree or abstain from voting should raise their hand. The officials will count the votes and distribute ballots. Please indicate your opinion, sign the ballot, and return it to the officials immediately.

<u>Agenda Item: Election of Company Directors</u>. All shareholders are requested to indicate their opinion on the election of each director and sign their ballot.Voting ballot: In case any shareholder disagrees or abstains,to elect a company director, please raise your hand to cast your vote. The officials will count the votes after the voting on this agenda item is complete. The officials will collect the ballots from all shareholders.

The results will be presented to the annual general meeting of shareholders.