COMPANY SECRETARY CHARTER

1. Objectives

The Board of Directors has established this Charter to define the qualifications, roles, duties, and responsibilities of the Company Secretary, ensuring that the Company Secretary fully understands and recognizes the importance of such roles, duties, and responsibilities and performs them effectively and comprehensively. The appointment of the Company Secretary shall be subject to the approval of the Board of Directors.

2. Qualifications of the Company Secretary

2.1 Possess comprehensive knowledge and understanding of the Company's business, as well as the roles and responsibilities relevant to the position of Company Secretary, including the duties of directors and the Company's obligations. Have knowledge of applicable laws and regulations and continuously acquire knowledge and keep abreast of relevant information and developments to enhance work performance.

2.2 Perform duties in accordance with applicable laws, regulations, and the Company's Articles of Association with responsibility, due care, honesty, integrity, commitment, and dedication, while supporting the Company in achieving its objectives in compliance with the principles of good corporate governance and business ethics.

2.3 Uphold morality and ethical standards, take into consideration the interests of all stakeholders, and refrain from any actions that may adversely affect the Company's reputation and image.

2.4 Refrain from seeking personal benefits from the Company's business opportunities and maintain strict confidentiality of the Company's information.

2.5 Possess good interpersonal skills and the ability to communicate and coordinate effectively with various departments and internal and external organizations.

2.6 Preferably hold a degree in law or accounting or have completed training courses relevant to the duties and responsibilities of a Company Secretary.

3. Roles, Duties, and Responsibilities of the Company Secretary

3.1 Organize meetings of the Board of Directors, the executive management, and shareholders in accordance with the Company's Articles of Association.

3.2 Oversee and ensure that the Company and the Board of Directors comply with applicable laws and regulations, resolutions of the Board of Directors and/or shareholders' meetings, and the principles of good corporate governance.

3.3 Liaise with relevant regulatory authorities, including the Securities and Exchange Commission (SEC) and the Stock Exchange of Thailand (SET), and oversee the disclosure of information and submission of reports to regulatory authorities and the public to ensure accuracy, completeness, and compliance with applicable laws.

3.4 Support directors and executives in obtaining relevant knowledge and participating in training programs related to the duties and responsibilities of directors and subcommittees.

3.5 Arrange orientation programs for newly appointed directors and provide both existing and newly appointed directors with information necessary for the effective performance of their duties.

3.6 Provide advice and guidance to the Board of Directors and executives regarding applicable rules, regulations, and requirements of which they should be aware.

3.7 Coordinate the preparation and maintenance of reports on interests of directors and executives and submit copies of such reports to the Chairman of the Board of Directors and the Chairman of the Audit Committee within seven (7) business days from the date the Company receives the reports.

3.8 Prepare and maintain important corporate documents, including the register of directors, notices of meetings, minutes of meetings of the Board of Directors and shareholders, annual reports, and reports on interests of directors and executives.

3.9 Serve as a central point of contact for inquiries and coordinate the collection of information requested by the Board of Directors from various departments, including information obtained from parties other than management, such as external auditors and internal auditors. Arrange meetings between the Board of Directors and management as requested by the Board.

3.10 Communicate with shareholders to ensure that they are informed of their rights as shareholders and receive relevant Company news and information.

3.11 Oversee and coordinate other activities relating to the Board of Directors.

3.12 Perform any other duties as prescribed by the notifications of the Securities and Exchange Commission (SEC).